

## **Admission to Doctoral Studies at the Faculty of Pharmacy**

Call for Applications to second enrol in academic year 2019/2020

University of Belgrade – Faculty of Pharmacy

issues the Call for Applications to enrol students in the academic year 2019/20

for Doctoral Academic Studies in Pharmaceutical Sciences

In the 2019/2020 academic year, 6 self-funded applicants will be admitted to Doctoral Academic Studies of Pharmaceutical Sciences in English language. The candidates applying to enroll in doctoral studies should meet the following requirements:

- completed master academic studies in accordance with the Rulebook of the University of Belgrade concerning admission to the third degree of academic studies, or completed integrated academic studies i.e. Faculty of Pharmacy and other Faculties as specified by the Study Programme, with at least 300 ECTS credits and overall average mark of at least 8 (eight),
- realised scientific papers in line with the Rulebook of the University. For candidates with overall general mark below 8 (eight), two papers published in the SCI List journals (with impact factor greater than zero) in which the candidate is one of the first three authors
- completed higher education lasting at least eight semesters under the syllabus and curriculum in effect before the Law on Higher Education came into force, with average mark during the studies of at least 8.00
- foreign students are admitted in line with the general requirements referred to in the Call for Applications published by the University of Belgrade
- the additional requirement for ranking the candidates: average mark achieved, interview, study duration and average mark achieved in the subjects relevant for the module.

A person who has started doctoral studies in the same or related scientific field at another higher education institution may be enrolled in the study program of doctoral academic studies, under conditions determined by the general act of the University. Such candidate can only be enrolled as a self-financing student and does not fall into the approved number of students for a particular study program. Such candidate must fulfill the condition for enrollment in the study program and may be awarded a maximum of 90 ESPB points.

A student of another university / other higher educational institution can not enroll at the Faculty if he / she is enrolled in another study program at a higher education institution with a remaining 60 or fewer ECTS points.

This candidate submits a request for enrollment to the Faculty within the deadline specified in this contest. If a person has begun doctoral studies abroad, the candidate submits a request for recognition of a foreign public document to the University of Belgrade.

The duration of the studies of such candidates is the twice a number of school years remained for the realization of the enrolled study program, with the possibility of extending the deadline for completion of studies upon a personal request, in accordance with the Statute of the University.

All candidates should have certificate that confirms the knowledge of English language.

Prior to application, applicants – foreign nationals shall present to the Faculty the following evidence:

1. certificate that confirms knowledge of English language
2. application form (available at the Faculty Archives)
3. original birth certificate, translated by certified court interpreter
4. certificate on residence permitted – Ministry of Interior in Belgrade, Division for Foreigners, address: 35 Savska, Belgrade
5. when applying, applicants – foreign nationals shall submit the certificate confirming that they have health insurance – Division for Foreign Insurance, Nemanjina 30, Belgrade

Candidates who have completed previous education or part of education abroad may enroll in the Study Programme provided his/her acquired foreign higher education document which is recognised in accordance with the Law and the relevant General Act of the University. In case the recognition process has not been completed, such candidates are to enclose the certificate confirming that the procedure is in progress to their application.

For candidates who have completed the previous level of the study abroad, it is necessary to submit the decision of the Rector on the recognition of foreign public higher education documents when enrolling. Candidates holding foreign higher education documents may apply for the enrolment in doctoral academic studies with a decision on the recognition of a foreign higher education diploma for the continuation of studies at the University, and with the possession of a certificate of the initiated recognition procedure for the continuation of studies at the University; candidates with a certificate can only obtain a conditional enrolment in the study program of doctoral academic studies until the final solution is obtained. These candidates sign a statement that they accept a conditional entry until the decision is issued, and if there are obstacles for the issuance of a decision or it is negative, these candidates accept that they will not be able to complete the study program.

All candidates who completed the previous levels of education not later than September 30, 2019 have the right to enroll in doctoral academic studies in the school academic year 2019/2020.

The Faculty is obliged to check the submitted higher education documents and if it finds that the document has not been issued in accordance with the applicable regulations, the candidate has no right to enroll.

If it is subsequently established that the document on the completion of the previous degree of studies has deficiencies, the procedure for cancelling the registration is conducted, in accordance with the Law.

Applicants who have a foreign higher education diploma submit a certificate confirming that the recognition procedure at the University has begun.

Candidates are granted the right to be enrolled if he/she is on the ranking list within the number determined by the Call for Applications.

**Candidates granted the right to be enrolled but failing to do so within the defined time period shall lose such right, and the next ranking candidate from the list will be enrolled instead.**

Candidates applying to the Call shall decide on one of the twelve areas of study (modules) as follows:

- Drug Analysis
- Bromatology
- Medical Biochemistry
- Cosmetology
- Social Pharmacy and Research in Pharmacy Practice
- Toxicology
- Pharmacology
- Pharmaceutical Chemistry
- Pharmacognosy
- Pharmacokinetics and Clinical Pharmacy
- Pharmaceutical Technology
- Pharmaceutical Microbiology

Module - Drug Analysis:

Faculty of Pharmacy and candidates who have completed study programs in the field of chemistry and physical chemistry.

Module - Bromatology:

Faculty of Pharmacy, Faculty of Medicine, Faculty of Chemistry, Faculty of Technology and Metallurgy (study program Biochemical Engineering and Biotechnology), Faculty of Agriculture (study program Food Technology)

Module - Medical Biochemistry:

Faculty of Pharmacy, Faculty of Medicine, Faculty of Veterinary Medicine, Faculty of Dentistry, Faculty of Chemistry (biochemistry study program). Candidates who have completed study programs in the field of chemistry and biology should pass a differential examination in the field of Medical Biochemistry. Differential exams apply after the application and submission of documents. The exam is prepared based on the curriculum of the Medical Biochemistry and proposed literature. The maximum score of the differential exam is 100 points. If the candidate has 51 and more points, he/she will be ranked within the

ranking list of the module. The results obtained at the differential exam will be used in the scoring section referring to the "items of importance" for the module.

Module - Cosmetology:

Faculty of Pharmacy, Faculty of Medicine, Faculty of Dentistry, Faculty of Technology and Metallurgy

Module - Social Pharmacy and Research in Pharmacy Practice:

Faculty of Pharmacy, Faculty of Medicine, Faculty of Dental Medicine and candidates with Ph.D., Faculty of Law and Economics, with a differential exam in the field of Pharmaceutical Practice. Differential exams apply after the application and submission of documents. The exam should be prepared based on the curriculum of the Pharmaceutical Practice and proposed literature. The maximum score of the differential exam is 100 points. If the candidate has 51 and more points, he/she will be ranked within the ranking list of the module. The results obtained at the differential exam will be used in the scoring section referring to the "items of importance" for the module.

Module - Toxicology:

Faculty of Medicine, Faculty of Pharmacy, Faculty of Dental Medicine, Faculty of Veterinary Medicine, Faculty of Chemistry, Faculty of Technology and Metallurgy, Faculty of Agriculture

Module - Pharmacology:

Faculty of Pharmacy, Faculty of Medicine, Faculty of Veterinary Medicine, Faculty of Dentistry, Faculty of Biology

Module - Pharmaceutical Chemistry:

Faculty of Pharmacy, Faculty of Medicine (Department of Pharmacy), Faculty of Chemistry

Module - Pharmacognosy:

Faculty of Pharmacy. Candidates who have completed other study programs in the field of medical sciences, as well as candidates who have completed study programs in the field of biology, chemistry and biotechnology, should pass a differential exam in the subject of Pharmacognosy. Differential exams apply after the application and submission of documents. The exam should be prepared based on of the curriculum of the Pharmacognosy and proposed literature. The maximum score of the differential exam is 100 points. If the candidate has 51 and more points, he/she will be ranked within the ranking list of the module. The results obtained at the differential exam will be used in the scoring section referring to the "items of importance" for the module.

Module - Pharmacokinetics and Clinical Pharmacy:

Faculty of Pharmacy, Faculty of Medicine

Module - Pharmaceutical Technology:

Faculty of Pharmacy (study program: Pharmacy), Faculty of Physical Chemistry, Faculty of Technology and Metallurgy (study programs: Biochemical Engineering and Biotechnology, Materials Engineering and Chemical Engineering), Faculty of Electrical Engineering (study program: Biomedical and Environmental Engineering).

Applicants who have not completed the Faculty of Pharmacy, should pass a differential exam. Differential exams apply after the application and submission of documents. The exam is prepared based on curriculum of Pharmaceutical Practice 1, 2 and 3 and proposed literature. The maximum score of the differential exam is 100 points. If the candidate has 51 and more points, he/she will be ranked within the ranking list of the module. The results obtained at the differential exam will be used in the scoring section referring to the "items of importance" for the module.

Module - Pharmaceutical Microbiology:

Faculty of Pharmacy, Faculty of Medicine, Faculty of Dentistry, Faculty of Biology

**When applying under the Call for Applications, the candidates have to present original documents, and photocopies of the following documents have to be enclosed to the application form (available at the Faculty Archives):**

- **copy of the Diploma and Diploma Supplement on previously completed degree of education (and in case he/she has no Diploma Supplement also the certificate on examinations passed),**
- **certificate on the knowledge of English language issued by an institution authorised to do so, and a copy of all the published papers if required for admission. In addition, a brief CV is to be enclosed to these documents,**
- proof of payment of the fee in the amount of 3,000.00 for the purpose of application, paid in the Faculty account 840-1127666-05, code 189,
- A statement authorizing the Faculty and the University that the personal data provided by the candidate can be entered into an electronic database, and that these data can be used for the purpose of generating the necessary statistics, submitting the requested data to the Ministry of Education, Science and Technological Development without personal data, and will not be available to unauthorized persons,
- Candidates who have completed the previous degree prior to school year 2018/19, need to sign the statement that they have not already been enrolled in the first year in the budget status at the degree of study for which they applied.

**Documents are to be delivered in person, through the Faculty Archives, in the 15th October 2019 and 16th October 2019 between 9 a.m. - 2 p.m., and 17th October 2019 between 9 a.m. – 12a.m. The applicants may get information on general requirements under the University of Belgrade (Call for Applications) on the University of Belgrade webpage.**

#### **DEADLINES AND PROCEDURE OF SUBMITTING APPEAL**

**The preliminary ranking list will be announced on 22nd October 2019 at 12am. Applicant may submit an appeal to competent Commission of the Faculty on the**

**regularity of the procedure established by the Competition as well as the ranking placement on the ranking list on 22nd October 2019 between 1 p.m.-3 p.m and on 23rd October between 8 a.m.-9 a.m.**

**Communication of the decision of the Commission based on the appeal will be on 23rd October 2019 at 9,30a.m.**

**Submitting appeal to the Dean of the Faculty in the second degree procedure on the decision of the Commission will be on 23rd October 2019 between 09,30 a.m.-10,00 a.m.**

**Communication of the decision of Dean will be on 23rd October 2019 at 10,15 a.m.**

**Final ranking list will be announced on the site of the Faculty of Pharmacy on 23rd October 2019 at 10,30 a.m.**

**Enrollment of received candidates will be done at the 25th October 2019. between 9 a.m. – 3 p.m.**

**All the changes will be published on the Faculty's website in a timely manner.**

**For more information, interested applicants may contact the Department for Teaching and Student Issues at the telephone numbers + 381 11 3951 362 and or visit the Faculty website: [www.pharmacy.bg.ac.rs](http://www.pharmacy.bg.ac.rs)**